



REQUEST FOR EXPRESSION OF INTEREST FOR

IT-BPO Services, Data Analytics of Social Services, Systems and Dashboard for Strategic Projects and Dashboard for COVID-19 in the Province of Bataan

No. CONSULTING SERVICES-001-2021

1. The Provincial Government of Bataan, through the General Fund⁰⁰¹ intends to apply the sum of P 2,500,000.00 being the Approved Budget for the Contract (ABC) to payments under the contract *IT-BPO Services, Data Analytics of Social Services, Systems and Dashboard for Strategic Projects and Dashboard for COVID-19 in the Province of Bataan*. Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.
2. The Provincial Government of Bataan now calls for the submission of eligibility documents for *IT-BPO Services, Data Analytics of Social Services, Systems and Dashboard for Strategic Projects and Dashboard for COVID-19 in the Province of Bataan*. Eligibility documents of interested consultants must be duly received by the BAC Secretariat on April 22 – 28, 2021 at Provincial BAC Office, 4th Floor at the Bunker Capitol Compound, Balanga City, Bataan. Applications for eligibility will be evaluated based on a non-discretionary “pass/fail” criterion.
3. Interested bidders may obtain further information from Office of Bataan Bids & Awards Committee and inspect the Bidding Documents at the address given below 8:00 AM to 5:00 PM.
4. A complete set of Bidding Documents may be acquired by interested Bidders on May 6 - 18, 2021 from the address below and upon payment of the applicable fee for the Bidding Documents amounting to FIVE THOUSAND PESOS (P5,000.00) pursuant to the latest Guidelines issued by the GPPB.
5. The BAC shall draw up the short list of consultants from those who have submitted Expression of Interest including the eligibility documents, and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act”, and its Implementing Rules and Regulations (IRR). The short list shall consist of three (3) prospective bidders who will be entitled to submit bids. The criteria and rating system for short listing are:
 - a) *Applicable experience of consultancy firm in Quality Management System-30 points*
 - *Number of completed similar projects in the last five (5) years*
 - *Number of years in the industry*
 - b) *Qualification of principal & key personnel of the consultant who may be assigned to the job- 50 points*
 - *Key personnel must have at least five (5) years working experience*



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Republic of the Philippines
Province of Bataan
City of Balanga
BIDS AND AWARDS COMMITTEE OFFICE



c) *Current workload relative to capacity – 20 points*

- *Number of projects*
- *Number of team members/personnel*

6. Bidding will be conducted among the short listed bidders through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the IRR of RA 9184.
7. Bidding is open to all interested bidders, whether local or foreign, subject to the conditions for eligibility provided in the IRR of RA 9184.
8. The Procuring Entity shall evaluate bids using the **Quality Cost Based Evaluation (QCBE)** procedure. The Procuring Entity shall indicate the weights to be allocated for the Technical and Financial Proposals. The criteria and rating system for the evaluation of bids shall be provided in the Instructions to Bidders.
9. The contract shall be completed within **Six (6) Months**.
10. *Other necessary information deemed relevant by the Provincial Government of Bataan*

Activities

Schedule

- | | |
|--|-------------------------|
| a) Advertisement/Posting of REI | ✓ April 22 – 28, 2021 |
| b) Submission of Eligibility Requirements | April 22 – 28, 2021 |
| c) Eligibility Check & Shortlisting | April 29 – May 5, 2021 |
| d) Issuance & availability of bidding documents | April 22 – May 18, 2021 |
| e) Request for clarification | April 22 – May 18, 2021 |
| f) Deadline of submission and receipt of bid/
Bid Opening | ✓ May 18, 2021 |

11. The *Provincial Government of Bataan* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

12. For further information, please refer to:

Aileen C. Sagun
Provincial BAC/4th Floor at the Bunker
Capitol Compound
Balanga City, Bataan
bac@bataan.gov.ph


JEFFREY T. CALMA
BAC Chairman

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